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From: Ty Blackford, President and CEO

To: CHPRC Employees (please cascade)

Subject: HAVE A SAFE AND HAPPY HOLIDAY

As we prepare to wrap up for 2020, I hope you can take a moment to appreciate the tremendous progress we have made together this year, despite a global pandemic. Take pride in your continued accomplishments, all due to your hard work and commitment. With that in mind, I hope you have the chance to step away and enjoy some well-earned down time this holiday season.

Make no mistake, it will look different this year, as most other things have. Stay mindful of the potential hazards and specific safety risks that occur during the holiday season. That now includes protecting each other from the health effects of COVID-19. Although we have learned a lot about this virus over the last year, COVID-19 isn't like the other hazards we are used to dealing with in our work activities, and it won't take a break for the holidays.

Each and every one of us need to make the right personal decisions to stay healthy and keep ourselves and our loved ones safe. It is our obligation to each other as members of the Hanford family to respect your coworkers and your family by continuing to react conservatively to this pandemic.

Even without a pandemic, the holidays can be a stressful time, and the pressures of the season may affect routine tasks when so much is going on. Our thoughts are on family, finances, to-do lists, and our mind may wander frequently rather than staying focused on the important tasks you may be performing.

Stress and lack of sleep make us less alert and can lead to decreased memory and poor decision making. Give proper attention to safety by taking a minute to think about the task at hand, and let's make sure everybody goes home safely for the holidays. Take the time necessary to be sure your responsibilities are in order if you are taking

time away and that your work is properly paused so that we have a smooth and safe return to work.

Whatever the holidays look like for you this year, please be mindful of CHPRC's commitment to Safety 24/7. Enjoy your time away from work, but please celebrate responsibly, and encourage those around you to do the same. After the break, let's refocus ourselves on our Hanford mission, ready to meet the challenges before us as a team.

Thanks to everyone for being resilient, flexible and creative this year, making 2020 another great year for CHPRC and for the One Hanford team. From the leadership team, we wish you and your families a very happy holiday season and a safe and prosperous new year.